

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

**ADDENDUM NO. 1
FOR
MAINTENANCE OF TREES AND LANDSCAPING
ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE
KAILUA-KONA, HAWAII
STATE PROJECT NO. BH2728-33**

August 19, 2026

The following is provided for information.

A. PRE-BID MEETING MINUTES

1. The attached **PRE-BID MEETING MINUTES** and **ATTENDANCE SHEET** are provided for information.

Please acknowledge receipt of this **ADDENDUM NO. 1** by recording the date of its receipt in the space provided on the **PAGE PF-4** of the Proposal.

Adam Tolentino for

**NATHAN KANESHIGE
ENGINEERING PROGRAM MANAGER**

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

PRE-BID MEETING MINUTES

DATE: August 13, 2026 **TIME:** 11:00 AM

LOCATION: Microsoft Teams
Meeting link provided via email

PROJECT: Maintenance of Trees and Landscaping
Ellison Onizuka Kona International Airport at Keahole
State Project No. BH2728-33

PRESENT: No prospective bidders attended.

SUBJECT: Pre-Bid Meeting

MEETING AGENDA:

A. GENERAL DISCUSSION

1. This meeting is solely for clarifying general questions. If there is a conflict between what is stated in this meeting and the bid documents, the bid documents shall govern. Any significant changes will be issued through an addendum. A copy of the meeting minutes will be issued to all attendees.
2. The scope of work consists of the maintenance of the trees and landscaping located in areas served by the R-1 reclaimed water and around the Wastewater Treatment Plant and Pump Station at the Ellison Onizuka Kona International Airport at Keahole.
3. Bids are due on September 18, 2026 at 2 PM HST via HlePRO.
4. Per Notice to Bidders (NTB), any questions or RFIs shall be submitted no later than August 26, 2026 at 2 PM HST via HlePRO. Anything received afterwards will not be responded to.
5. Bidders shall have a "C-27" Contractor's license **at time of bidding**.
6. Project duration is one (1) calendar year, with two (2) 12-month extensions as necessary.
7. Barring any issues with the Award or contract execution process, the State plans to issue an NTP by early to mid December 2026 at the earliest.
8. Requests for AOA badges, AOA stickers, ramp licenses and so forth shall be submitted within 14 calendar days after Award of Contract. In addition to the requirements set forth in the Contract Documents, Contractors shall comply with the requirements and procedures of the Contractor's Training Guide.

9. Contractors are reminded to acknowledge all addendums on PF-4, complete the Proposal Schedule in its entirety, provide all necessary documentation, not to “condition” their bids in any way, and to upload their proposal to HlePRO before the deadline.

MEETING SUMMARY:

No one attended the meeting, except the State Project Manager. One group requested meeting invite, but ultimately did not attend meeting.

Meeting adjourned at: 11:05 AM

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

MEETING ATTENDANCE SHEET

DATE: August 13, 2026

TIME: 11:00 AM

LOCATION: Microsoft Teams
Meeting link provided via email

PROJECT: Maintenance of Trees and Landscaping
Ellison Onizuka Kona International Airport at Keahole
State Project No. BH2728-33

Name/Title	Company / Address	Contact Information
Name: Erin Hashimoto Title: Engineer / State Project Manager	Company: HDOT-Airports (HNL) Address: 400 Rodgers Blvd, #700 Honolulu, HI 96819	Phone: (808) 838-8803 Email: erin.a.hashimoto@hawaii.gov
Name: Title:	Company: Address:	Phone: Email:
Name: Title:	Company: Address:	Phone: Email:
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